IMIA-NI General Assembly 2010

(updated and accepted by IMIA-NI General Assembly March 2011)

Minutes of Meeting

Date: Sunday, 12 September 2010
Time: 09:00 – 15:00
Venue: Cape Town International Convention Centre, Capetown, South Africa

1. Meeting opened with welcome from Chairperson, Heimar Marin at 09:00
   - New Members: Country Representatives
     i. Norway - Ann Kristin Rotegård
     ii. Australia – Joanne Foster
   - New Members: Observer and Corresponding

2. Attendees:
   - Executive Officers: Heimar Marin (Brazil), Hyeoun-Ae Park (Korea), William Goossen (the Netherlands), Patrick Weber (Switzerland)
   - National Representatives: Thomas Bürkle (Germany), Polun Chang (Taiwan), Susan Newbold (USA), Paula Procter (UK), Satoko Tsuru (Japan)
   - Institutional Members:
   - Working Group Chairs: Nicholas Hardiker (UK) Anne Moen (Norway)
   - Honorary Members: Suzanne Bakken, Marion Ball (USA), Evelyn Hovenga (Australia), Heather Strachan (Scotland)
   - Observers: Kaija Saranto (Proxy for Finland)
   - In attendance: Janette Gogler (Australia), Ursula Hübner (Germany), Jorunn Bjerkan (Norway), Bente Christensen (Norway), Cecilia Molepo (South Africa), Peter Kokol (Slovenia), Helena Blazun (proxy Slovenia), Catrin Björvel (proxy Sweden)

3. Apologies:
   - Lucy Westbrooke (New Zealand), Lynn Nagle (Canada), Kathleen McCormick (USA), Claudia Bartz (USA), Vesna Prijatej (Slovenia), Diane Skiba (USA), Robyn Carr (New Zealand), Michelle Honey (New Zealand), Peter Murray (UK), Rosaleen Killalea (Ireland), Margareta Ehntors (Sweden), Ulla Gerdin (Sweden), Hans Peterson (Sweden), Anneli Ensio (Finland)

4. Minutes from General Assembly 2009:
   - Minutes of the IMIA-NI GA were tabled. Moved to accept minutes made by Sue Newbold and seconded by Paula Procter

5. Matters Arising:
   - Nursing Informatics Certificates guidelines to be posted on the IMIA-NI site. On the IMIA website the document by John Mantas et al “Recommendations of the International Medical Informatics Association (IMIA) on Education in Biomedical and Health Informatics” published in Methods of Information in Medicine is available. The certificate is not yet available but next step is to

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move from the recommendation to the certificate. Paula Procter will send us the latest element concerning recommendation. Heather Strachan approves this idea. Anne Moen is encouraging for taking the leadership; it is a great resource and will bring to the WG in service training to be more practical. Certification process should be next work of the Education WG. Sue Bakken noted differences exist between countries; in some countries it could irrelevant to have a certificate. Move for WG to propose a certificate Sue Bakken Second Heather Strachan.

- Leadership group to define priorities for WG work – WG activities were slow but please read the Citizens eHealth Working Group (previously the Consumer Health Informatics Working Group) report (2010_Citizens_eHealth_WG.pdf) on the IMIANI website.
- The template proposed by Lucy Westbrooke for country report should be used. Paula Procter identified some problems in using the template. Please send feedback to Lucy Westbrooke.
- Strategy plan is already posted on the IMIA-NI site - no changes are made.
- Peter Murray to supply procedures for applying for funds from IMIA to IMIA-NI chairperson – It is difficult to know how to proceed with the IMIA account. Patrick Weber will be in touch with Peter Murray and Lincoln Mura for having more information about how to proceed and for having a specific numbering for our financial activities.
- IMIA-NI website hosting and potential for hosting through IMIA – no information yet available
- Biennial cycle for NI from 2012 onward – report on given on point 16 of this minutes.
- Collaboration of IMIA-NI WGs with IMIA-WGs – topic not discussed
- Guidelines for IMIA-NI to become a supporting organization for a certain events or activities – topic not discussed

6. Correspondence – Patrick Weber presented that the list of correspondence was sent by Lucy Westbrooke. She is doing an excellent work and we could thank her very much.

7. Financial Report- Patrick Weber presented the financial report on behalf of Lucy Westbrooke – the trust account is presented our treasure is CHF 17,063.37. A remark is given not to use red color for positive situation in accounts, which should be black.

8. Chair person report - Heimar Marin presented the Chairperson’s report: The group was involved in supporting the Summer Course in Nursing and Health Informatics in Slovenia organized by Helena Blazun and Peter Kokol. The course was a success: Heimar Marin and Sue Newbold participated. IMIA-NI also organized a panel that will present in MEDINFO as a plenary session. The IMIA-NI board members are also organizing a small meeting during MEDINFO to set up the activities for the next year.

9. Report from NI 2009 Finland – Kaija Saranto presented the report on NI2009 and thank everyone for their attendance. Exhibitors were difficult to attract. See the report. (NI2009_feedback.pdf). The conference broke even and thanks were
expressed to Kaija and Anneli for the report and the effort of the Finish team hosting NI2009.

10. Report from NI 2012 USA - Sue Bakken presented the report on NI2012. Committees are in place. They have secured reasonable room rate. Submission deadline is August 2011. If someone needs help for preparing a paper and submission, they could submit before and they'll get help. Objective is to have papers about the most recent work. There will be a Spanish translation and webcast to help South America to be part of the process. Target is to have 100 nurses from Latin America. They are exploring to see if the webcast could be open to anyone and the translation will be in Spanish. Further information will be given.

Chile is part of the part of the committee for NI2012. Unfortunately Chile was not member of IMIA until the current assembly. IMIA board members (Peter Murray) informed that Chile will be official member at the GA in South Africa and the participation of a nurse from Chile as the Co-chair of SPC in NI2012 is accepted.

11. Working Group Reports – William Goossen-
- Education WG - Diane Skiba / Michelle Honey - no report is yet available
- Standards WG – Suzanne Bakken reports that several publications on standards are available in different books. This includes ISO, workflow and recommendations including the Vanderbilt recommendations.
  Nick Hardiker explained that high level standard 18104 was the first health informatics standard. Base on this, a new standard is under development. Anybody could be involved to work with this group and if you’re interested please contact Anne Casey. Comments on the ISO standard could be given direct to Anne Casey. No specific website is yet available. Evelyn Hovenga confirms that the ISO website is available for public comments.
  HL7 has a nursing working group and it could be a combine work of IMIA-NI, IHE, ISO and HL7 on specific domains. The working group could meet in Florida prior to the HL7 meeting. A suggestion was to investigate if it could be related to the ISO meeting in Finland. The label of this event could be under IMIA-NI. It needs to have expert participants instead of representatives. A list will be circulated to find the experts. Heather Strachan would like to have a short summary to explain what is really going on because there is a common sense that the Terminology Summit did not disseminate enough the achievements. Move to confirm this action Heather Strachan second Polun Chang.
- Evidence-based Practice WG - Charlotte Weaver - no report is yet available
- Management WG - This working group needs a new chair but Anne Moen reports that a new chair is not yet been found. This working group is proposing expertise to support managers in ways to define implementation in nursing. Question is arising if there is enough energy among the delegates in this working group? Members were Anne Moen Robyn Carr, Lynn Nagel, Kaija Saranto, Walter Sermeus, Connie Delaney, Ursula Hübner, Evelyn Hovenga and Patrick Weber. Look at the flyer prepared in 2005 (Flyer_NIM.pdf) The working group members themselves should define a tangible project. Evelyn Hovenga proposes to follow the nursing service architecture on what she’s working now. Sue Newbold proposes to ask the

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WG to come to next meeting with proposition. Could Robyn Carr take the lead? This was a question going around the delegates. Action: Request of the current members for decision on the chairing person and the future of the group by the VC for WG.

- Consumer Health Informatics WG - Heather Strachan - Report is ready and published on the website IMIANI
- Open Source WG – no report is yet available please send your written report

12. Leadership Group Report – Heimar Marin presented the Leadership Group report. A mailing list will be organized by William with help from IMIA webmasters.


14. Communications Report – Patrick Weber presented the Communications report and noted that the best way to follow the latest communication is to go on the website and follow “what's new”.

15. Bid to Host NI2015. The following countries submitted proposals to host NI2015. A short presentation was made by Taiwan and Australia. Secret ballots was given to the country representatives and the results were

- Taiwan 11 votes
- Australia 3 votes

Not discussed at the GA meeting, but by leadership in the MEDINFO week: the potential changes needed due to Medinfo moving to the 2 year cycle have been discussed with Taiwan. Taiwan is prepared to accommodate any change in this respect.

16. General Business

- NI conference cycle: (Paula Proctor) discussion went around why the proposition comes to each 4 years full conference and light conference every two years. Post conference workshop is important and should be kept. It will be fruitful to have guidance for post conference. As there are only 14 representatives over 28, this important decision should be taken to our next Assembly. We could set up a discussion forum with the country representatives and Paula will prepare the discussion for wide discussion and only the country representatives will vote.
- Honorary Membership for Robyn Carr is accepted.
- IMIA-NIWG history project: Anne Moen suggested continuing the recording the history of nursing informatics. The book already published is well constructed. AMIA has on its website a part of history and member are advised to look at it. There is no financing available yet for this project. The organizers will look for funding. AMIA were have secured sponsorship. The board and the honorary members will design the process to fulfill this goal and propose what the steps to take.
- Fees for advertising: no fee will be asked for advertising when it’s accepted by the board.
- IMIA-NI 2011 General Assembly meeting venue and date. Proposed MIE in Oslo, Norway – August 2011 or ACENDIO in Funchal, Madeira Islands, Portugal – March 2011. Secret ballot held and results were 8 votes for Madeira, 7 for Oslo and 6 for AMIA Washington. Next IMIA-NI General
Assembly meeting to be held in Funchal, Madeira Islands, Portugal in March 2011.
• As Patrick Weber will be president of EFMI 2012 to 2014 a nursing action is forecasted for 2013 Copenhagen MedInfo. Further news will be forwarded.
• A guide should be prepared to help for financing the group. Helena Blazun, Sue Newbold and Peter Kokol will work on it.

17. Meeting closed at: 15:00
• 2nd Meeting was not required

Annexes:
NI2009 report
Summary of NI 2009
Report for NI conference cycles
Trust account
History for GA 2010

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